



City of Munroe Falls

Division of Public Works

43 Munroe Falls Avenue
Munroe Falls, Ohio 44262

ELECTRIC
GAS
CABLE
SANITARY SEWER
STORM SEWER
WATER
OTHER:

COMM RIGHT OF WAY PERMIT APPLICATION or STREET OPENING

- STREET OPENING COMM. RIGHT OF WAY (more than one address)

CONTRACTOR INFORMATION

Name: _____ Company (if applicable) _____
 Address: _____ City, State, Zip: _____
 Phone: _____ Email: _____

UTILITY COMPANY

Name: _____ Contact: _____
 Address: _____ City _____ ST: _____ Zip: _____
 Phone: _____ email: _____

- | | | | |
|--------------------------------------|--|--|--------------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Installing new | <input type="checkbox"/> Directional Boring Drilling | <input type="checkbox"/> Drilling |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Change existing | <input type="checkbox"/> Open Cut | <input type="checkbox"/> Pumping |
| <input type="checkbox"/> Corner Lot | <input type="checkbox"/> Other _____ | <input type="checkbox"/> Overhead | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Multiple | | | |

REQUIRED DOCUMENTS

Detailed plans showing:

- Proposed work and exact location(s) (list of addresses for multiple locations)
- Plan for material to be removed and drainage protection
- Plan for restoration
- Traffic maintenance plan (min one lane must be maintained at all times)
- Estimated time / dates for inspection(s)

- DEPOSIT \$75 – covers cost of inspection *multiple inspections may require additional deposit(s)*
- Certificate of Liability Insurance Form
- Performance Bond \$50,000.00
- Cash: _____ Surety: _____
- Permit fee \$500
- If engineer or other review is required applicant is to pay the full cost of review

TOTAL DUE: _____

APPLICANT CERTIFICATION

I/we hereby agree to conform to the City of Munroe Falls Zoning Code. I also hereby certify that all statements made and attachments on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on the above premises. I HAVE NOT REQUESTED PERMISSION TO BUILD ANYTHING THAT IS IN CONFLICT WITH THE **HOMEOWNER'S ASSOCIATION or DEED RESTRICTION** FOR THIS PROPERTY.

Signature

Date

APPROVED

Signature

DENIED

Signature

- Check
- Cash
- Credit Card Receipt # _____

- Non-conforming / does not meet code
- Needs variance
- Incomplete application
- Other _____

330-688-7491 p 330-688-3720 f

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BOND REQUIREMENTS

1. The applicant shall furnish the Municipality with a performance bond, signed by a corporate surety authorized to transact business in Ohio, guaranteeing the faithful and proper performance of the work authorized by a permit granted pursuant to this chapter and which shall indemnify and save harmless the Municipality from any and all actions, loss, injury, damage, liability, or expense, including attorney fees and court costs, or whatever nature, by reason of the failure, default, neglect or improper performance of the work required by this chapter.
2. The performance bond must be accepted as to legal form by the Director of Law and shall be in the amount of \$50,000.00. The bond shall be effective upon the date of posting thereof and until the receipt by the permittee of a certificate of final inspection by the City. The performance bond shall contain the following: *"It is hereby understood and agreed that this bond may not be canceled without thirty (30) days advance written notice to the City of Munroe Falls, Ohio."*
3. Default in performance. Whenever the City shall find that a default has occurred in the performance of any term or condition of the permit, written notice thereof shall be given to the principal and to the surety on the bond. Such notice shall state the work to be done, the estimated cost thereof, and the period of time deemed by the City to be reasonably necessary for the completion of such work.
4. Completion of Work. After receipt of such notice the surety must, within the time therein specified, either cause the required work to be performed or, failing therein, indemnify the City for the cost of doing the work as set forth in the notice.

LIABILITY INSURANCE

Each applicant shall provide the City with an acceptable certificate of insurance indicating that he is insured against claims for damages or for personal injury as well as against claims for property damage which may arise from or out of the performance of the work, whether such performance be by himself, his subcontractor, or anyone directly or indirectly employed by him. Such insurance shall cover collapse, explosive hazards, or underground work by equipment on the street, and shall include protection against liability arising from completed operations. The amount of the insurance shall be in accordance with the following: bodily injury - not less than \$1,000,000.00 for each person (bodily injury or death) and \$3,000,000.00 bodily injury or death resulting from a single accident not less than \$500,000.00 for property damage to any single property and \$3,000,000.00 for excess liability or umbrella coverage.

Notices to Property Owners

If the work permitted will affect the use of properties abutting or adjoining the project and a list names and addresses of the affected property owners is required.

Any owners of sub-surface installations in the vicinity shall be notified.

Police and Fire Departments will be notified in writing by the Clerk of the nature of the work and beginning and completion dates.