



# City of Munroe Falls

email form

print form

## Division of Public Works

43 Munroe Falls Avenue  
 Munroe Falls, Ohio 44262  
 330-688-7491 p 330-688-3720 f

DRIVEWAY or APRON
CURB CUT
SIDEWALK
TREE
CULVERT
OTHER:

### APPLICATION – RESIDENTIAL RIGHT OF WAY

#### APPLICANT INFORMATION

- PROPERTY OWNER  CONTRACTOR

Name: \_\_\_\_\_ Company (if applicable) \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### PROPERTY INFORMATION (required)

Property / Site Address: \_\_\_\_\_ Parcel # \_\_\_\_\_  
 Property Owner (if you are contractor): \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Residential<br><input type="checkbox"/> Commercial<br><input type="checkbox"/> Corner Lot | <input type="checkbox"/> Installing new _____<br><input type="checkbox"/> Change existing _____ |
|--|---|

#### REQUIRED DOCUMENTS

- |  |   |
|--|---|
| Plot Plan of Property showing:<br><input type="checkbox"/> Proposed work and exact location<br><input type="checkbox"/> Finished grade before and after when applicable<br><input type="checkbox"/> Materials used<br><input type="checkbox"/> Depth<br><input type="checkbox"/> Plan for material to be removed | <input type="checkbox"/> <b>DEPOSIT \$75</b> – covers cost of inspection<br><i>multiple inspections may require additional deposit(s)</i><br><input type="checkbox"/> Certificate of Liability Insurance Form <i>(may be for entire year)</i><br><input type="checkbox"/> Performance Bond \$50,000.00 <i>(may be good for entire year)</i><br><input type="checkbox"/> Cash: _____ Surety: _____<br><input type="checkbox"/> <b>Permit fee: \$10</b><br><br>TOTAL: _____ |
|--|---|

#### APPLICANT CERTIFICATION

I/we hereby agree to conform to the City of Munroe Falls Zoning Code. I also hereby certify that all statements made and attachments on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on the above premises. I HAVE NOT REQUESTED PERMISSION TO BUILD ANYTHING THAT IS IN CONFLICT WITH THE **HOMEOWNER'S ASSOCIATION or DEED RESTRICTION** FOR THIS PROPERTY.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**APPROVED**

Signature \_\_\_\_\_

**DENIED**

Signature \_\_\_\_\_

- Check  
 Cash  
 Credit Card      Receipt # \_\_\_\_\_

- Non-conforming / does not meet code  
 Needs variance  
 Incomplete application  
 Other \_\_\_\_\_

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### GUIDELINES

Driveway Culvert pipes require a minimum of 4" of fill over pipe (not including finish material)

Minimum thickness 6" finish material

2 ½' flare on each side of apron

Concrete cutting must be clearly marked and approved prior to cutting

May require pre-pour inspection

PROPOSED PROJECT MUST BE PROPERLY STAKED OUT FOR CITY'S REVIEW

Zoning Permit fee required - \$10.00

Required Inspection fee - \$75 \**additional inspection(s) may require additional fee(s)*

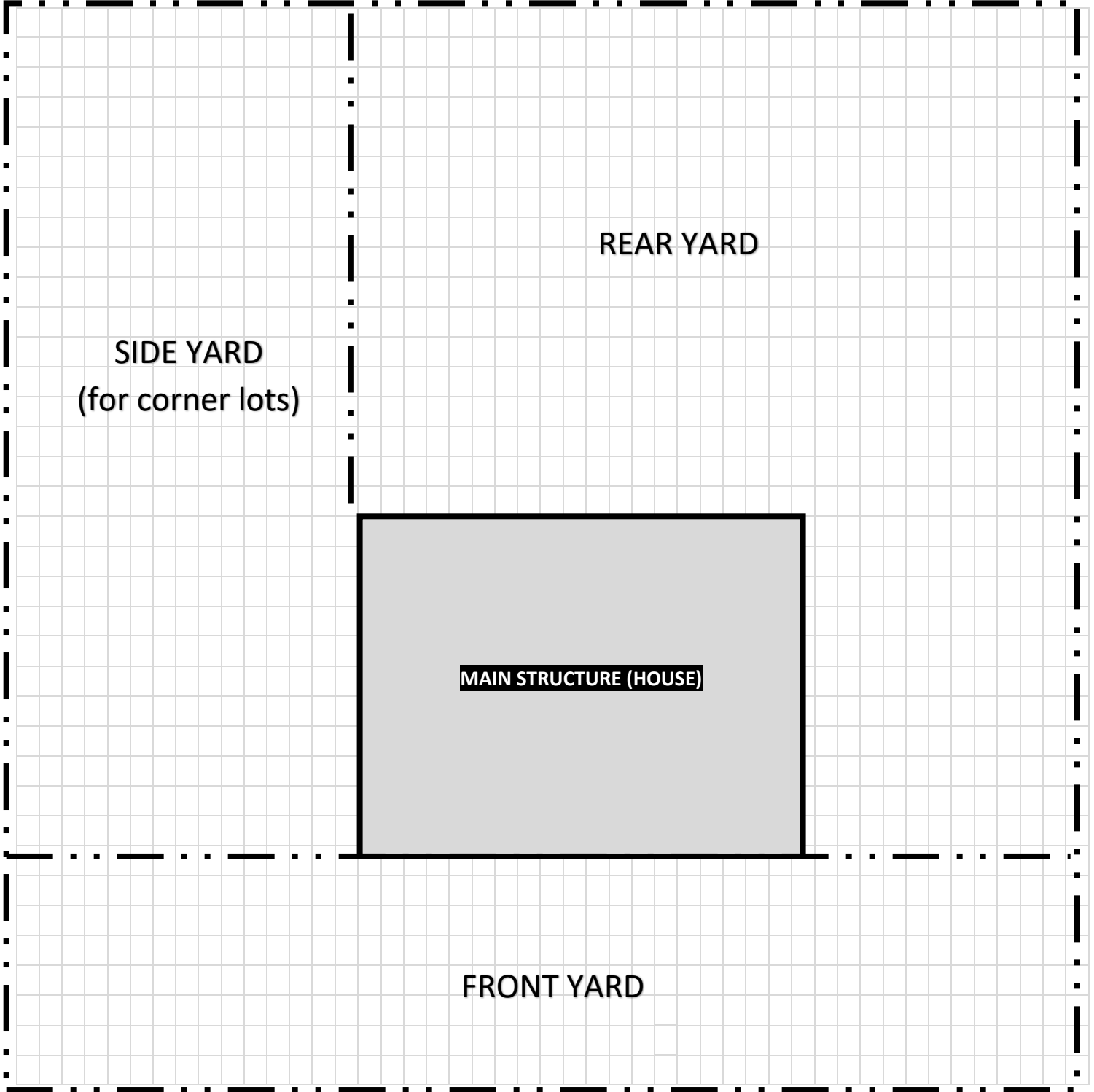
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*Use this page to draw plot/site plan  
or include with submission*

REAR PROPERTY LINE



REAR YARD

SIDE YARD  
(for corner lots)

MAIN STRUCTURE (HOUSE)

FRONT YARD

FRONT PROPERTY LINE