



City of Munroe Falls

Division of Public Works

43 Munroe Falls Avenue
 Munroe Falls, Ohio 44262
 330-688-7491 p 330-688-3720 f

DRIVEWAY or APRON
CURB CUT
SIDEWALK
TREE
CULVERT
OTHER:

APPLICATION – RESIDENTIAL RIGHT OF WAY (single address)

APPLICANT INFORMATION

- PROPERTY OWNER CONTRACTOR

Name: _____ Company (if applicable) _____
 Address: _____ City, State, Zip: _____
 Phone: _____ Email: _____

PROPERTY INFORMATION (required)

Property / Site Address: _____ Parcel # _____
 Property Owner (if you are contractor): _____
 CONSTRUCTION COST: _____

- | | |
|--|---|
| <input type="checkbox"/> Residential
<input type="checkbox"/> Commercial
<input type="checkbox"/> Corner Lot | <input type="checkbox"/> Installing new _____
<input type="checkbox"/> Change existing _____ |
|--|---|

REQUIRED DOCUMENTS

- | | |
|--|--|
| Plot Plan of Property showing:
<input type="checkbox"/> Proposed work and exact location
<input type="checkbox"/> Finished grade before and after when applicable
<input type="checkbox"/> Materials used
<input type="checkbox"/> Depth
<input type="checkbox"/> Plan for material to be removed | <input type="checkbox"/> DEPOSIT \$75 – covers cost of inspection
<i>multiple inspections may require additional deposit(s)</i>
<input type="checkbox"/> Certificate of Liability Insurance Form
<input type="checkbox"/> Performance Bond \$50,000.00
<input type="checkbox"/> Cash: _____ Surety: _____
<input type="checkbox"/> Permit fee: \$10

TOTAL: _____ |
|--|--|

APPLICANT CERTIFICATION

I/we hereby agree to conform to the City of Munroe Falls Zoning Code. I also hereby certify that all statements made and attachments on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on the above premises. I HAVE NOT REQUESTED PERMISSION TO BUILD ANYTHING THAT IS IN CONFLICT WITH THE **HOMEOWNER'S ASSOCIATION or DEED RESTRICTION** FOR THIS PROPERTY.

 Signature

 Date

APPROVED

 Signature

DENIED

 Signature

- Check
 Cash
 Credit Card Receipt # _____

- Non-conforming / does not meet code
 Needs variance
 Incomplete application
 Other

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GUIDELINES

Driveway Culvert pipes require a minimum of 4" of fill over pipe (not including finish material)

Minimum thickness 6" finish material

2 ½' flare on each side of apron

Concrete cutting must be clearly marked and approved prior to cutting

May require pre-pour inspection

PROPOSED PROJECT MUST BE PROPERLY STAKED OUT FOR CITY'S REVIEW

Zoning Permit fee required - \$10.00

City of Munroe Falls

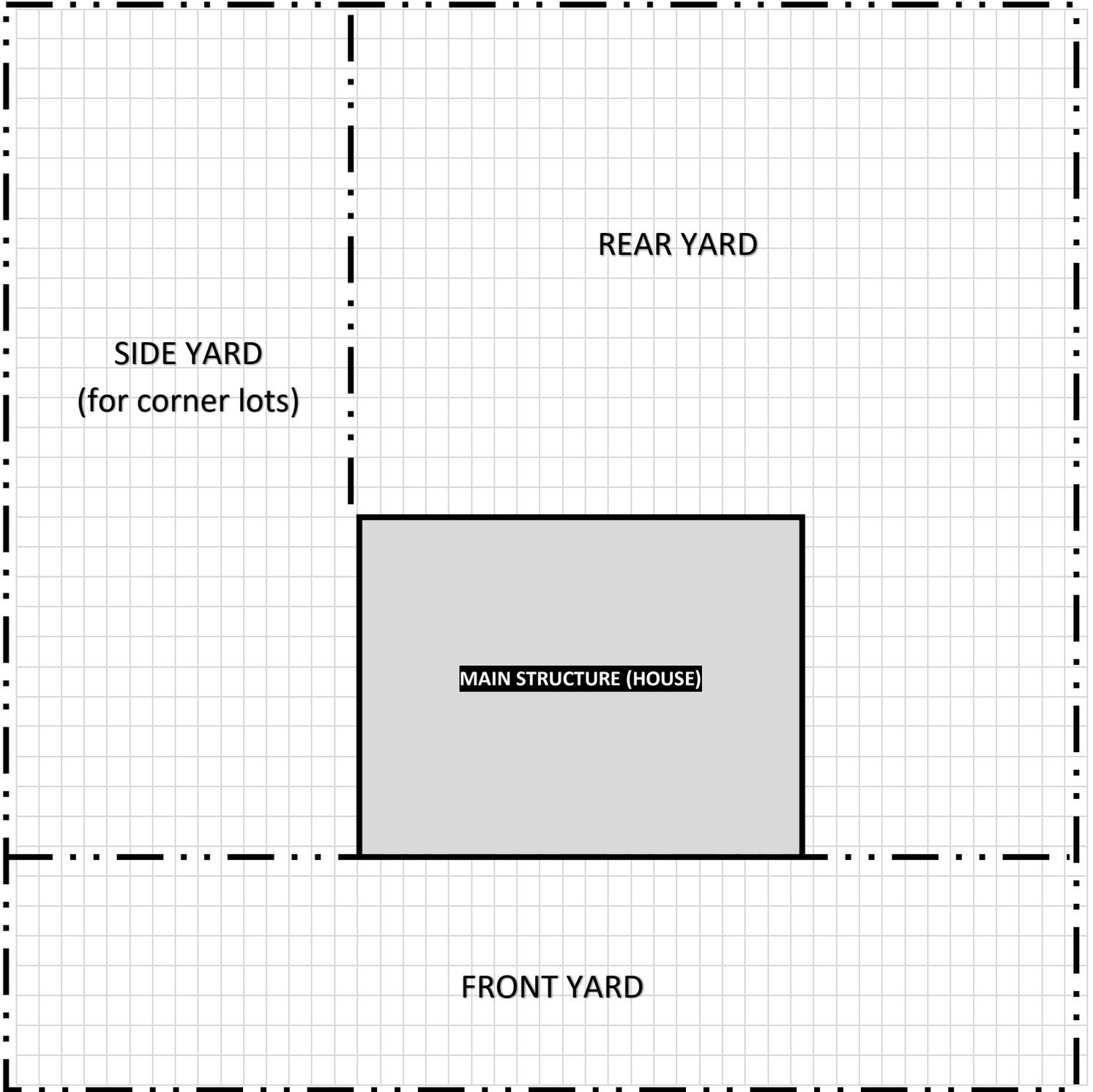
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REAR PROPERTY LINE



SIDE YARD
(for corner lots)

REAR YARD

MAIN STRUCTURE (HOUSE)

FRONT YARD

FRONT PROPERTY LINE